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15 October 1951

CAREER SERVICE COMMITTEE

Working Group on ROTATION

|       |   |      |
|-------|---|------|
| 25X1A | [redacted]<br>Executive Secretary, Board of National Estimates,<br>Office of National Estimates,<br>Room 144, South Building, [redacted]        | 25X1 |
| 25X1A | [redacted]<br>Assistant Chief, Personnel Division (Covert),<br>Office of Personnel,<br>Room 1018, "L" Building, [redacted]                      | 25X1 |
| 25X1A | [redacted],<br>Chief, Administration and Chairman, OSO Personnel Board,<br>Office of Special Operations,<br>Room 1050, "L" Building, [redacted] | 25X1 |
| 25X1A | [redacted]<br>Deputy Assistant Director,<br>Office of Collection and Dissemination,<br>Room 1218, "M" Building, [redacted]                      | 25X1 |
| 25X1A | [redacted]<br>Chief, Standards and Training Branch,<br>Office of Policy Coordination,<br>Room 1414, "K" Building, [redacted]                    | 25X1 |
| 25X1A | [redacted]<br>Chief, Plans and Research Staff,<br>Office of Training,<br>Room 217, Central Building, [redacted]                                 | 25X1 |
| 25X1A | [redacted]<br>Senior Staff Officer, Intelligence Staff,<br>Office of Current Intelligence,<br>Room 2028, "C" Building, [redacted]               | 25X1 |

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Problem:

To recommend to the Career Service Committee a policy regarding intra-Office rotation, inter-Office rotation and extra-CIA rotation; to recommend policies and procedures regarding rotation between overt and covert offices and [ ] overseas duty; to recommend the degree to which the several types of rotation should be centralized or de-centralized within CIA; to recommend procedures by which the several types of rotation should be administered, scheduled, and controlled in order to advance the development of the individual and contribute the greatest benefit to CIA and to its component Offices.

25X1A

References:

1. "A Program for the Establishment of a Career Corps in the Central Intelligence Agency," dated 7 August 1951

see paragraph 3 page ii  
flow charts  
paragraphs VI & VII page xiii  
paragraph B page 9  
(introduction) page 14  
paragraph I page 16  
section VII pages 17,18  
appendix H page 37  
paragraph 2 page 45,46  
appendix K pages 56-59  
appendix N pages 62-64  
appendix O pages 65-66

2. "Selected Comments by the Several Offices on Rotation."  
(attached)

3. "An Analysis of the Personnel Improvement Plan of the Department of State." (attached)

see paragraphs 2,3 page 2  
paragraph 5e page 4  
paragraph 6a page 5  
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recommendation No. 1 pages 27-28  
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